



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : COPYLANDIA OFFICE SYSTEMS CORPORATION
Address : SGT. Bumalay Cor Katarungan, Brgy. Plainview, Mandaluyong City

P.O. No. : 23-03-0090
Date : 15 MAR 2023
Mode of Procurement: DIRECT CONTRACTING

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Pasig City General Hospital
Date of Delivery : _____

Delivery Term : Refer to T.O.R
Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	TUBE	60	Ink FII Type Black UA (For RISO SF5130 Duplicator Machine)	1,690.00	101,400.00
2	ROLL	20	Master FII Type 70 A4 (For RISO SF5130 Duplicator Machine)	2,900.00	58,000.00
3	TUBE	10	TONER TN 118 (For DEVELOP Ineo 226 Copier Machine) ***** Nothing Follows *****	3,125.00	31,250.00

For the use of PCGH- Procurement Materials & Management Section for the use of Pasig City General Hospital

Control No. **4295**

GRAND TOTAL :

Php **190,650.00**

Total Amount in Words One Hundred Ninety Thousand Six Hundred Fifty Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

Romeo A. Pechon, Jr.
ROMEO A. PECHON, JR.

(Signature over printed name of Supplier)

April 12, 2023

Date

Victor Ma. Regis N. Sotto
VICTOR MA. REGIS N. SOTTO

(Authorized Official)

City Mayor

Requisitioning Office/Dept. :

Paulo A. Castro Jr., MD, PhD.
PAULO A. CASTRO JR., MD, PHD.
(Authorized Official)

Funds Available :

Juvy A. Cuenco
JUVY A. CUENCO
Chief Accountant

Amount ₱ 190,650.-

OBR No. : 100-2023-01-

0008-4421